

ADMINISTRATIVE

AD.1.1

Your business complies with all applicable federal, state and local laws. – **Supplier Standard #1** AD.1.2

Your business has a physical location accessible to the public. – **Supplier Standard #7 AD.2**

Your business has designated at least one person who has the authority, responsibility and accountability to direct the business operations. – **Supplier Standard #3**

<u>AD.3</u>

You must disclose all ownership interests in your business totaling 5% or more. – **Supplier Standard #17**

AD.4

Your business may provide only the services and items listed on your most current ABC accreditation application. – **Supplier Standard #22**

AD.5

Your business must comply with the applicable provisions and requirements of the current CMS Supplier Standards, Regulations and Medicare Contractor policies and articles. (Catch All for Supplier Standards)

PATIENT CARE

PC.1.3

You must inform your patients of the expected time frame for delivery of items and services.

- Supplier Standard #12

PC.3

You must keep documentation of all referrals, consultations and other communication from the healthcare prescriber in the patient's record. This documentation must not be altered in any way.

- Supplier Standard #28

PC.5.1

You must demonstrate how you inform patients about their rights, including but not limited to:

- 1. Confidentiality
- 2. After hours contact and care
- 3. Timely complaint resolution
- Supplier Standards #13 & #20

PATIENT RECORDS

PR.2

You must have a secure patient record system that allows prompt retrieval of information.

- Supplier Standard #7

PR.2.1

Your patient records must include federal, state, local and applicable third party payer required documentation. – **Supplier Standard #1**

CLAIMS & BILLING

Entire Claims and Billing Standards are part of the DMEPOS Quality Standards. – **Must have a claims and billing compliance program.**